

COMPANY: Family Healthcare Foundation
JOB TITLE: Healthcare Outreach Internship
REPORTS TO: Quality Assurance Supervisor
LOCATION: Tampa Bay, Florida: Hybrid
EMPLOYMENT TYPE: Part-time
FLSA STATUS: Hourly; Non-Exempt
COMPENSATION RANGE: \$15/hr - \$20.00/hr

Summary:

As a Healthcare Outreach Intern, you will play a key role in assisting with outreach and education efforts to raise awareness about healthcare coverage options, including Florida KidCare, the Health Insurance Marketplace, Florida Medicaid, and local county health care plans. This internship will focus on public education activities, helping consumers understand their eligibility for various health programs, and providing enrollment support. You'll work closely with Healthcare Navigators and Program Coordinators to engage communities, support enrollment initiatives, and foster connections with underserved populations. Your efforts will help ensure individuals and families have access to affordable healthcare coverage.

Key Responsibilities:

- Assist with outreach efforts to engage consumers at various community events and locations.
- Support public education activities to increase awareness about available healthcare programs such as Florida KidCare, Florida Medicaid, and the Health Insurance Marketplace.
- Help ensure that educational materials are accessible and culturally appropriate for diverse populations, including individuals with limited English proficiency.
- Assist in providing accurate information regarding eligibility, enrollment processes, and healthcare programs.
- Support Healthcare Navigators in screening consumers for healthcare programs.
- Provide referrals to other services and resources as needed.
- Help maintain data and records related to outreach efforts and consumer interactions.

Experience & Knowledge:

- A passion for community service and helping underserved populations.
- Interest or experience in healthcare, public service, or social work is a plus.
- Strong verbal and written communication skills.
- Ability to work well both independently and in a team environment.
- Comfortable working with diverse populations and addressing varied cultural needs.
- Prior experience or coursework related to healthcare programs or social services is beneficial, but not required.

Requirements:

- Must be currently enrolled in an undergraduate program, preferably in public health, social work, or a related field.
- Willingness to travel to various community locations for outreach events.
- Strong interest in healthcare access and improving outcomes for underrepresented populations.
- Ability to handle administrative tasks with attention to detail.
- Access to reliable transportation for travel to outreach locations.

Job Description: Navigator

- Ability to commit to a flexible internship schedule, including some evenings or weekends as needed.

Preferred:

- Additional language skills are a plus, especially languages spoken in the community served.
- Familiarity with Florida healthcare programs (e.g., Medicaid, KidCare, Health Insurance Marketplace) is a bonus.
- Prior volunteer or internship experience in community outreach or healthcare is helpful.

Skills & Competencies:

- Strong communication skills, with an ability to interact with diverse groups of people.
- Organized, self-directed, and able to prioritize tasks effectively.
- Compassionate, empathetic, and driven by a desire to help others.
- Capable of working in a fast-paced environment and adapting to changing needs.

Work Environment:

- Light to moderate physical activity, including sitting, standing, and walking for extended periods.
- Occasional lifting (up to 25 lbs).
- Work may be performed both indoors in an office environment and outdoors at community events.
- Travel between various local outreach sites is required, with mileage reimbursement provided.

This internship is an excellent opportunity to gain hands-on experience in healthcare outreach and enrollment, while making a meaningful impact in your community.

No job description or policy of the Family Healthcare Foundation may be interpreted to allow any employee, volunteer, or representative to violate local, state, or federal law. All positions are grant funded and subject to continued funding.